



**Electoral Area Services Committee
Minutes
Thursday, February 11, 2021
Via Zoom Online Video Conferencing**

Committee Members Present:

Director A. Grieve- Chair
Director G. McGregor - Vice Chair
Director V. Gee
Director L. Worley
Director D. O'Donnell

Staff Members Present:

M. Andison, CAO, Regional District of Kootenay Boundary
J. Chandler, Deputy CAO / General Manager of Operations
B. Ihlen, General Manager of Finance
D. Dean, Manager of Planning and Development
S. Surinak, Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 10:00 a.m.

LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

February 11, 2021

A request was made to move the discussion of 003 Grant in Aid 2021-2025 Five Year Financial Plan to follow 002 Electoral Area Administration Budget; and to add a discussion item regarding VOVID-19 Restart Funds.

Moved / Seconded

That the February 11, 2021 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

January 14, 2021

Moved / Seconded

That the January 14, 2021 Electoral Area Services meeting minutes be adopted as presented.

Carried.

CONSENT AGENDA

The Consent Agenda will be presented at a future meeting.

DELEGATIONS

There were no delegations.

UNFINISHED BUSINESS

002 Electoral Area Administration Budget

The committee reviewed the budget for 002 Electoral Administration as presented and it was recommended that the \$10,000 per year to reserves for the general election to continue.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Electoral Area Administration Budget (002) 2021-2025 Five Year Financial Plan as presented to the Electoral Area Services Committee on February 11, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

003 Grant in Aid-moved from New Business

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Grant in Aid (003) 2021-2025 Five Year Financial Plan as presented to the Electoral Area Services Committee on February 11, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

005 Planning and Development Budget

The Committee discussed the prospect of bringing GIS hosting in house including the short-term costs and long-term savings of doing so.

Director Worley joined the meeting at 10:32 a.m.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Planning and Development (005) 2021-2025 Five Year Financial Plan as presented to the Electoral Area Services Committee on February 11, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

Bylaw Enforcement File Summary

The Committee requested monthly updates including types of complaints.

Director Grieve suggested sending letters to long-term offenders about the new ability to ticket for offences along with the press release. Also discussed was the possibility of creating a program whereby the RDKB works with an auto-recycler(s) to encourage residents to have derelict vehicles removed from their property.

Attendance at the next meeting by the bylaw enforcement officer was discussed as well as inviting our solicitor to discuss the Board's role with regard to bylaw enforcement.

Moved / Seconded

That the Bylaw Enforcement Statistics Report be received.

Carried.

Bylaw Enforcement - Municipal Participation Discussion

Donna Dean gave a verbal update on her discussions with two of the east end municipalities. The committee wishes to explore the possibility of municipal partnerships while not compromising the ability to enforce RDKB bylaws.

Moved / Seconded

That Donna Dean, Manager of Planning & Development send a letter to Montrose, Fruitvale and Warfield to solicit expressions of interest in joining the Bylaw Enforcement Service.

Carried.

NEW BUSINESS

Kevin Sawyer

RE: Development Variance Permit

2019 Carol Crescent, Electoral Area C/Christina Lake
RDKB File: C-970-04396.020

Moved / Seconded

That the Development Variance Permit application submitted by Kevin Sawyer, to vary Section 402.6 – “Setbacks” of the Electoral Area C / Christina Lake Zoning Bylaw No. 1300, 2007 to decrease the required front parcel line setback for a principal building from 4.5 m to 3.2 m – a reduction of 1.3 m, for the construction of a carport attached to the garage on the property legally described as Lot 5, Plan KAP25978, District Lot 970, Similkameen Division of Yale Land District, Electoral Area C/Christina Lake be presented to the Regional District of Kootenay Boundary Board of Directors for consideration, with a recommendation to approve.

Carried.

Dean and Christine Tremaine

RE: Development Permit

3473 East Lake Drive, Electoral Area C/Christina Lake
RDKB File: C-2104-05038.000

Moved / Seconded

That the staff report regarding the Development Permit application submitted by WSA Engineering Ltd. on behalf of Christine Tremaine and Dean Tremaine to install an onsite sewerage disposal system for a single family dwelling in the Environmentally Sensitive Waterfront Development

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Permit Area on the parcels legally described as Lot 13, Plan KAP6703, District Lot 2104, Similkameen Division of Yale Land District and the Northerly 30 Feet of Lot 14 Measured Along the Easterly and Westerly Boundaries Thereof by the Full Depth of Said Lot: District Lot 2104 Similkameen Division of Yale Land District Plan 6703, Electoral Area 'C'/Christina Lake, be received.

Carried.

Andrea and Mark Ormandy

RE: Development Permit

1644 West Lake Drive, Electoral Area C/Christina Lake
RDKB File: C-317-02592.000

Moved / Seconded

That the staff report regarding the Development Permit application submitted by Mark Ormandy on behalf of Andrea Ormandy and Mark Ormandy to install an onsite sewerage disposal system for a single family dwelling in the Environmentally Sensitive Waterfront Development Permit Area on the parcel legally described as Lot 2, Plan KAP5025, District Lot 317, Similkameen Division of Yale Land District, Electoral Area 'C'/Christina Lake, be received.

Carried.

Kevin and Sharla Blackett

RE: Development Permit

460 Feathertop Way, Big White
RDKB File: BW-4222-07500.865

Concerns were expressed regarding the siting of the parking spaces, snow storage, and the skier easement.

Moved / Seconded

That the staff report regarding the Alpine Environmentally Sensitive Landscape Reclamation Development Permit application submitted by Kevin Blackett and Sharla Blackett for the parcel legally described as Strata Lot 53, Plan KAS3134, District Lot 4222, Similkameen Division of Yale Land District, Big White, Electoral Area 'E'/West Boundary, be received.

Carried.

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Permpaul and Pamela Deol

RE: Development Permit

Strata Lot 26, Feathertop Way, Big White

RDKB File: BW-4222-07500.730

Moved / Seconded

That the staff report regarding the Alpine Environmentally Sensitive Landscape Reclamation Development Permit application submitted by Pamela Deol and Permpaul Deol for the parcel legally described as Strata Lot 26, Plan KAS3134, District Lot 4222, Similkameen Division of Yale Land District, Big White, Electoral Area 'E'/West Boundary, be received.

Carried.

Grant in Aid Report

Moved / Seconded

That the Grant in Aid report be received.

Carried.

LATE (EMERGENT) ITEMS

COVID-19 Restart Funds

The Committee discussed the following matters:

- The funds allocated to regional districts compared to municipalities. Values of restart funds were presented showing that municipalities received significantly more funding per resident than the regional district.
- Guidelines regarding the use of the funds.
- Forwarding concerns directly to UBCM.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

- Review the formula to determine the cost to municipalities for building inspections services.

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- Discuss possible cost sharing for bylaw enforcement.
- Determine the location of an off-site board meeting when in-person meetings are allowed.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

There being no further business to discuss, the Chair adjourned the meeting at 11:35 a.m.